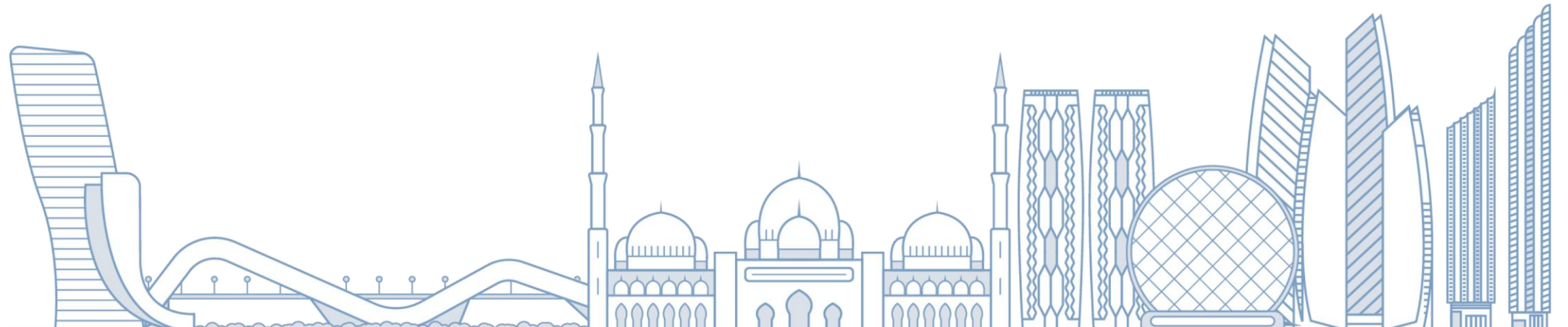


# ORACLE ISUPPLIER SUBMITTING PROPOSALS

## Quote Submission



# ORACLE ISUPPLIER SUBMITTING PROPOSALS



## TABLE OF CONTENTS

REVIEW RFQ



# COMPANY PROFILE

# REVIEW RFQ

## OPEN TENDER PAGE

The screenshot displays the E-Business Suite interface. The top navigation bar includes the following elements from left to right: the system logo and name 'E-Business Suite' (with Arabic text 'نظام أبوظبي لإدارة الموارد الحكومية'), 'Notification Search', 'Home', 'Navigator', 'Favorites', 'Settings', and 'Worklist' (with a notification badge showing '1').

On the left side, there is an 'Announcement' section with the following items:

- Formatted Text:
- New System Guide دليل المستخدم للنظام الجديد
- Finance New Features المالية
- Supply Chain New Features المشتريات والموردين
- Projects New Features المشروعات
- New Request Status User Guide دليل الاستعلام عن حالة الطلبات

In the center, a search box labeled 'Search Page' is open, showing a dropdown menu with the following items:

- iSupplier Portal Full Access (highlighted with a red box)

On the right, another dropdown menu is open, showing the following items:

- Supplier Home Page
- Tenders & Auctions (highlighted with a red box)
- Worklist

# REVIEW RFQ

## RFQ – HOME PAGE / SEARCH RFQ

**Negotiations**

Search Open Negotiations  Number

Welcome, Ashraf ELzarka.

**Your Active and Draft Responses**

Press Full List to view all your company's responses.

Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Unread Messages
No results found.							

**Your Company's Open Invitations**

Supplier Site	Negotiation Number	Title	Type	Time Left
No results found.				

**Quick Links**

**Manage**

- Drafts
- Deliverables
- Personal Information

**View Responses**

- Active
- Disqualified and Withdrawn
- Awarded
- Rejected

# REVIEW RFQ

## FIND A NEW NOTIFICATION – RFQ

The screenshot displays the E-Business Suite user interface. At the top, the header includes the system name 'E-Business Suite' and the user 'ASHRAF.ZARKA@ORACLE.COM'. Navigation icons for 'Notification Search', 'Home', 'Navigator', 'Favorites', 'Settings', and 'Worklist' are visible. The 'Worklist' icon is highlighted with a red box and a notification badge showing '2'. Below the header, the 'My Worklist' section is open, showing a notification from 'سعيد سيف الرميثي' (Said Saif Al-Ramithi) at 07:35 PM. The notification text is 'You are invited: RFQ 2244008 (Tender: 10)' and indicates it is 'Due in 0 days'. Below this, another notification from 'زينب علي العاصري' (Zainab Ali Al-Asari) at 05:23 PM is partially visible, mentioning 'UM5A - University Mohammed V OU - Response to your...'. A red box highlights the first notification. On the left, an 'Announcement' section lists 'New System Guide دليل المستخدم للنظام الجديد', 'Finance New Features المالية', and 'Supply Chain New Features المشتريات والموردين'. A central 'Add to Favorites' button with a star icon is also present.

# REVIEW RFQ

## REVIEW NOTIFICATION

**You are invited: RFQ 2244008 (Tender 10)**

---

**From** سعيد سيف الرميشي      **Company** Default enterprise name  
**To** ASHRAF ELZARKA      **Title** Tender 10  
**Sent** 31-Oct-2018 19:35:25      **Number** 2244008

Negotiation Preview October 31, 2018 07:35 pm Dubai  
Negotiation Open October 31, 2018 07:35 pm Dubai  
Negotiation Close October 31, 2018 07:55 pm Dubai  
Supplier ORACLE SYSTEMS LIMITED  
Supplier Site ABU DHABI, ABU DHABI, 30339AE

To acknowledge your intent to participate, press the Yes button on this page. To decline the invitation, press the No button. You may enter a note to the buyer in the space below before acknowledging or declining.

Please go to [Negotiation Details](#) page if you want to view the document before acknowledging intent to participate and/or to enter a response.

**Action History**

Num	Action Date	Action	From	To	Details
1	31-OCT-2018 19:35:25	Submit	سعيد سيف الرميشي	ASHRAF ELZARKA	

**Response**

Note to Buyer

[Return to Worklist](#)

# NEW RFQ

## ACKNOWLEDGE PARTICIPATION

Negotiations >  
**RFQ: 2244008**

**Actions** Acknowledge Participation

Title Tender 10  
Status Active (Locked)  
Time Left **00:18:24**

1- View the details in the headers, lines, controls Contract terms tabbed region  
2- Scroll down and view notes to supplier, requirements and attachments.  
3- In the action field, select acknowledge participation and click go

Open Date 31-Oct-2018 19:35:24  
Close Date 31-Oct-2018 19:55:57

**Header** **Lines** **Controls** **Contract Terms**

Buyer سعيد الرميثي, Mr. سعيد  
 Two-Stage RFQ  
Quote Style Sealed  
Description

Outcome Standard Purchase Order  
Event

**Terms**

Bill-To Address [DOF](#)  
Ship-To Address [DOF](#)  
FOB

Payment Terms  
Carrier  
Freight Terms

**Currency**

RFQ Currency AED  
Price Precision Any



# NEW RFQ

---

## CONFIRM THE PARTICIPATION

Negotiations > RFQ: 2244008 >

**Acknowledge Participation (RFQ 2244008)** Cancel Apply

Supplier Site ABU DHABI

Will your company participate?  Yes  
 No

Note to Buyer



# NEW RFQ

## CREATE QUOTE

Negotiations >  
**RFQ: 2244008**

**Actions** Create Quote

Title Tender 10  
Status Active (Locked)  
Time Left **00:12:34**

Open Date 31-Oct-2018 19:35:24  
Close Date 31-Oct-2018 19:55:57

**Header** Lines Controls Contract Terms

Buyer مسجد الرميثي, Mr. محمد  
 Two-Stage RFQ  
Quote Style Sealed  
Description

Outcome Standard Purchase Order  
Event

# FIND RFQ

## SEARCH FOR RFQ ON THE HOME PAGE

**Negotiations**

Search Open Negotiations

Welcome, Ashraf ELzarka.

**Your Active and Draft Responses**

Press Full List to view all your company's responses.

Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Unread Messages
No results found.							

# FIND RFQ

## SEARCH FOR PUBLISHED RFQ

Negotiations >

### Active Negotiations

#### Search

Note that the search is case insensitive

Number  Contact

Title  Line

Category  Event

Select Negotiation:  |


	Number ▲	Title ▲	Contact ▲	Time Left ▲	Close Date ▲	All Responses ▲	Your Company's Responses ▲	Monitor	Unread Messages
<input type="radio"/>	2244008	Tender 10	السعيد, Mr. الرميثي	10 minutes	31-Oct-2018 19:55:57	Sealed	0		0

# CREATE QUOTE

## CREATE A NEW QUOTE


Negotiations > Active Negotiations > RFQ: 2244008 >  
**Create Quote: 2583875 (RFQ 2244008)**

[Cancel](#) [View RFQ](#) [Quote By Spreadsheet](#) [Save Draft](#) [Continue](#)

Title [Tender 10](#) Time Left **03:59:41**  
 Two-Stage RFQ  Close Date 31-Oct-2018 23:55:57

**Header** Lines

Supplier ORACLE SYSTEMS LIMITED  
Supplier Site ABU DHABI - ABU DHABI, ABU DHABI, 30339AE  
RFQ Currency AED  
Quote Currency AED  
Price Precision Any

Quote Valid Until (31-Oct-2018 19:45:00)   
Reference Number   
Note to Buyer

**Attachments**

[Add Attachment](#) **Max. File Size per attachment is 15 MB only. If exceeded, you cannot process further due to error. You may split the large file into smaller files and attach as many as required.**

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.								

- Do not attach price information with attachment Category as 'from supplier : Technical' for 2-Stage RFQ
- You can attach pricing information only with attachment Category as 'from supplier : Commercial' for 2-Stage RFQ
- Ensure that you provide the 'Price' information only in the Price field of 'Lines' tabbed region

# CREATE QUOTE

## ADD ATTACHMENTS – TECHNICAL / COMMERCIAL

Negotiations > Active Negotiations > RFQ: 2244008 > Create Quote: 2583875 (RFQ 2244008) >


### Add Attachment

#### Attachment Summary Information

Title

Description

Category

 **TIP** For each attachment, select the appropriate category, and select the attachment from 'drop-list'.

#### Define Attachment

Type  File

URL



Short Text

# CREATE QUOTE

## REQUIREMENTS

**Requirements**

Expand All | Collapse All

Focus	Title	RFQ Stage	Target Value	Quote Value
	Requirements			
	Technical Requirements	Technical		
	Delivery Time	Technical		Enter your response for Technical [  ]
	Commercial Requirements	Commercial		
	Payment terms 30 days upon successful Delivery	Commercial		Enter your response for Commercial [  ]

Cancel | View RFQ | Quote By Spreadsheet | **Save Draft** | Continue

# CREATE QUOTE

## ENTER THE PRICE IN LINES

**Create Quote: 2583875 (RFQ 2244008)** Cancel View RFQ Quote By Spreadsheet Save Draft Continue

Title [Tender 10](#) Time Left **03:45:42**  
 Two-Stage RFQ Close Date 31-Oct-2018 23:55:57

Header **Lines**

RFQ Currency AED Quote Currency AED  
Price Precision Any

Line	Ship-To	Rank	Start Price	Target Price	Quote Price	Unit	Target Quantity	Quote Quantity	Promised Date	Quote	Add Alternate Lines	Update
1 Services	DOF	Sealed			<input type="text"/>	Each	100	100	<input type="text"/>	No <input type="text"/>		
2 Services 2	DOF	Sealed			<input type="text"/>	Each	10	10	<input type="text"/>	No <input type="text"/>		



# CREATE QUOTE

## COMPLETE QUOTATION

Negotiations > Active Negotiations > RFQ: 2244008 >  
**Create Quote: 2583875 (RFQ 2244008)**

Title Tender 10  
 Two-Stage RFQ

Time Left **03:37:45**  
Close Date 31-Oct-2018 23:55:57

Header **Lines**

RFQ Currency AED  
Price Precision Any

Quote Currency AED

Line	Ship-To	Rank	Start Price	Target Price	Quote Price	Unit	Target Quantity	Quote Quantity	Promised Date	Quote	Add Alternate Lines	Update
1 Services	DOF	Sealed			<input type="text" value="100"/>	Each	100	100	27-Nov-2018	Yes <input type="button" value="v"/>		
2 Services 2	DOF	Sealed			<input type="text" value="100"/>	Each	10	10	29-Nov-2018	Yes <input type="button" value="v"/>		

# CREATE QUOTE

## REVIEW AND SUBMIT

Negotiations > Active Negotiations > RFQ: 2244008 >

**Warning**

This quote is in response to an RFQ where the submitted quote will be evaluated in two stages - Technical and Commercial.

**Create Quote 2583875: Review and Submit (RFQ 2244008)** [Cancel](#) [Back](#) [Validate](#) [Save Draft](#) [Printable View](#) [Submit](#)

**Header**

Title	Tender 10	Time Left	<b>03:36:45</b>
Supplier	ORACLE SYSTEMS LIMITED	Close Date	31-Oct-2018 23:55:57
Supplier Site	ABU DHABI	Quote Valid Until	
RFQ Currency	AED	Reference Number	
Quote Currency	AED	Note to Buyer	
Price Precision	Any		

**Attachments**

Title ▲	Type ▲	Description ▲	Category ▲	Last Updated By ▲	Last Updated ▲	Usage ▲	Update	Delete
<a href="#">Commercial Document</a>	File	Commercial Document	Stage 2: Commercial	ASHRAF.ZARKA@ORACLE.COM	31-Oct-2018	One-Time		
<a href="#">Technical Document</a>	File	Technical Document	Stage 1: Technical	ASHRAF.ZARKA@ORACLE.COM	31-Oct-2018	One-Time		

# CREATE QUOTE

---

## CONFIRM SUBMITTING QUOTE

der 10  
ACLE  
DH  
0  
0

02.25.52

 **Confirmation**

---

Quote 2583875 for RFQ 2244008 (Tender 10) has been submitted.

[Return to Sourcing Home Page](#)

:54

# ONLINE DISCUSSION

## CREATE A NEW MESSAGE

Search Open Negotiations  Number

Welcome, Ashraf ELzarka.

### Your Active and Draft Responses

Press Full List to view all your company's responses.

Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Unread Messages
2586875	Active	ABU DHABI	2246005	Tender 1	RFQ	54 minutes	1

[Negotiations](#) >

### Online Discussions (RFQ 2246005)

Title [Tender 1](#)  
Status Active (Locked) Open Date 01-Nov-2018 10:44:06  
Time Left 52 minutes Close Date 01-Nov-2018 12:41:48

### Messages

|     

Subject	Message	Status	Sender	Date	Reply
Compliance to our new terms...	Please accept	Unread	Default enterprise name	01-Nov-2018 11:37:52	

< >

# ONLINE DISCUSSION

## REVIEW MESSAGES

Negotiations > [Online Discussions \(RFQ 2246005\)](#) >

**Message (RFQ 2246005)** Reply Print

Subject: Compliance to our new terms and conditions  
From: Default enterprise name  
To: ELzarka, Ashraf  
Date: 01-Nov-2018 11:37:52

Message: **Please accept**

**Attachments**

Title ▲	Type ▲	Description ▲	Category ▲	Last Updated By ▲	Last Updated ▲	Usage ▲	Update	Delete
<b>Amendment</b>	File	Amendment	To Supplier	RAGAB	01-Nov-2018	One-Time	<input checked="" type="checkbox"/> Update functionality disabled	

[Return to Online Discussions \(RFQ 2246005\)](#)

**Click Attachment file name to be able to save the file in to your PC**

The access to the system has been denied. Any attempt by unauthorized users to access the system will be reported to the appropriate authorities. For more information, please contact your system administrator. [Privacy Statement](#)

Do you want to open or save **13.png** (83.0 KB) from **aderptest.dof.abudhabi.ae**? Open Save Cancel

# ONLINE DISCUSSION

## REPLY TO ONLINE MESSAGE

Negotiations > Online Discussions (RFQ 2246005) > Message (RFQ 2246005) Reply Print

**Subject** Compliance to our new terms and conditions  
**From** Default enterprise name  
**To** ELzarka, Ashraf  
**Date** 01-Nov-2018 11:37:52  
**Message** Please accept

**Attachments**

Title ▲	Type ▲	Description ▲	Category ▲	Last Updated By ▲	Last Updated ▲	Usage ▲	Update	Delete
Amendment	File	Amendment	To Supplier	RAGAB	01-Nov-2018	One-Time	<input checked="" type="checkbox"/> Update functionality disabled	

Negotiations > Online Discussions (RFQ 2246005) > Message (RFQ 2246005) > Reply To Message (RFQ 2246005) Cancel Send

\* Indicates required field

Send To Default enterprise name

Subject Compliance to our new terms and conditions

\* Message -----Original Message-----Please accept

**Attachments**

Add Attachment

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.								

THANK YOU